



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Electrician, Facilities Directorate



Salary: Grade 5 (£22,241 – £25,728 p.a.)

Reference: FDEST1106

Closing date: 18 December 2017

Electrician

Facilities Directorate

Are you a highly motivated qualified Electrician? Do you have excellent problem solving skills and a logical approach? Can you carry out a wide range of electrical installation work? Do you have a background in fire alarm or emergency lighting installation or maintenance?

You will help to deliver a reactive maintenance service across the University and be fully up-to-date with the requirements of electrical maintenance and repair work. You should have extensive experience in fire alarm and emergency lighting maintenance and testing.

You will have successfully completed an Electrical Apprenticeship and have on-site experience. You will be able to work unsupervised, and on your own initiative, within a large and complex organisation, whilst maintaining a safe working environment for all our staff, students and visitors. You will join our Maintenance and Operations team that forms part of the [Facilities Directorate](#), which is dedicated to providing a wide range of support services connected with the effective management, development and maintenance of the University.

What does the role entail?

As an Electrician, your main duties will include:

- Comprehensive knowledge of the various aspects and requirements of electrical maintenance and repair work within a large, complex organisation;
- Carrying out reactive maintenance jobs across the University;
- Performing mandatory electrical tests on various electrical installations to the 17th Edition, BSS 7671 IEE, and interpret results correctly;
- Assisting with the daily management of emergency lighting, fire alarms and building management systems;
- Liaising with customers and occupiers to explain processes, minimise disruption and arrange access as required;
- Maintaining an up-to-date knowledge of the 'Electricity at Work Regulations' and 'Permit to Work' systems and how these affect your work.



These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As an Electrician you will have:

- A recognised Electrical trade qualification or apprenticeship;
- A City and Guilds, or equivalent, trade certificate;
- Knowledge of maintaining, and repairing, fire alarms and emergency lighting systems;
- A full understanding of the 17th Edition IEE wiring regulations;
- An awareness of Health and Safety regulations, with the ability to comply with organisational safety requirements and take a responsible approach to managing, mitigating and avoiding risk;
- A high level of competence and attention to detail, with experience of working in a large and complex organisation successfully delivering a broad range of electrical installation and maintenance activities;
- Excellent customer care skills with a commitment to providing an excellent and reactive maintenance service to end users;
- Excellent problem solving skills, with experience of using your own initiative to assess, diagnose and apply appropriate solutions to problems;
- The ability to adjust to different conditions, technologies, situations and environments;
- Excellent communication skills with the ability to work as an effective team member;
- Commitment to demonstrate behaviours in line with the University's values.

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information. Applications should be submitted by **23.59** (UK time) on the advertised [closing date](#).

Contact information



To explore the post further or for any queries you may have, please contact:

Lee Gomersall, Technical Officer (Reactive Maintenance)

Tel: +44 (0)113 343 4978

Email: l.gomersall@leeds.ac.uk

Additional information

Working at Leeds

Find out more about the benefits of working at the University and what it's like to live and work in the Leeds area on our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found in our [Accessibility](#) information or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position, however, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information.

